

# Event Work Order sheet

Today's Date \_\_\_\_\_ Client / Prospect Type \_\_\_\_\_ New / Repeat Customer \_\_\_\_\_

Bride / First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Groom / First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Contact's Name / Title \_\_\_\_\_ Organization / Company Name \_\_\_\_\_

Address \_\_\_\_\_ City / State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Work Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Customer Notes \_\_\_\_\_

Event Date \_\_\_\_\_ Event Name / Event Type \_\_\_\_\_

Number Of Attendance / Guest \_\_\_\_\_ Venue (Location) \_\_\_\_\_ Inside / Outside \_\_\_\_\_

Set Up Time \_\_\_\_\_ Event Time \_\_\_\_\_ To \_\_\_\_\_ Total Hours \_\_\_\_\_

Exact Address \_\_\_\_\_ Room \_\_\_\_\_

Package / Pricing: Add On Options #1 \_\_\_\_\_ Price \$ \_\_\_\_\_

Add On Options #2 \_\_\_\_\_ Price \$ \_\_\_\_\_

Add On Options #3 \_\_\_\_\_ Price \$ \_\_\_\_\_

Deposit Amount \$ \_\_\_\_\_ Gift Certificate \_\_\_\_\_ Overtime Fee \$ \_\_\$75.00\_\_\_\_\_ / Half Hour

Event Equipment \_\_\_\_\_ Mobile Unit # \_\_\_\_\_

Disc Jockey \_\_\_\_\_ Karaoke \_\_\_\_\_ Disc Jockey / Karaoke \_\_\_\_\_ Music Video's \_\_\_\_\_ Projection T.V. System \_\_\_\_\_

Picture Slide Show / Projection T.V. System \_\_\_\_\_ Small DJ System For Wedding Outside \_\_\_\_\_ Inside \_\_\_\_\_

DJ Attire: Tux \_\_\_\_\_ Casual \_\_\_\_\_ Sports Shirt \_\_\_\_\_ Other \_\_\_\_\_

Types of Music:

\_\_\_\_\_ All Types of Music \_\_\_\_\_ French / Cajun \_\_\_\_\_ 40-70's \_\_\_\_\_ Country \_\_\_\_\_ Line Dances \_\_\_\_\_ R&B

\_\_\_\_\_ Party Favorites \_\_\_\_\_ Disco / Retro \_\_\_\_\_ Rock 'N Roll \_\_\_\_\_ Pop \_\_\_\_\_ Contemporary \_\_\_\_\_ Rap

## RAM JAM PRODUCTIONS

Web-Page: [www.ramjamproductions.com](http://www.ramjamproductions.com) Email Address: [robert@ramjamcan.com](mailto:robert@ramjamcan.com)

Office # (225) 665-0857 Cell # (225) 806-0138 Fax # (225) 665-0875

PO Box 1817 Walker, La 70785-1817